

PERSON SPECIFICATION

TITLE: Generalist Teaching Assistant (**Level 2**) with **1:1 responsibility**

SCHOOL: Ottery St Mary Primary School

GRADE **C**

| Category | Requirements | Essential/ Desirable | Method of Assessment ¹ |
|--------------------|--|-------------------------|--------------------------------------|
| Education/Training | Good numeracy/literacy skills | Essential | A |
| | Requirement to participate in training/development as/when identified by line manager as essential for performance of the post | Essential | A, I |
| | Willingness to participate in other development and training opportunities | Essential | A, I |
| | Completion of DCC TA Induction Programme, or (if not completed) a requirement to do so, ideally within first 6 months of appointment | Essential | A, I |
| | NVQ 2 for Teaching Assistants or equivalent qualifications/experience | Essential | A |
| | Training in the relevant learning strategies e.g. literacy | Desirable | A, I |
| Experience | Working with or caring for children of relevant age, or completion of the DCC TA Access Course | Essential | A, I |
| Knowledge | Basic understanding of child development and learning | Essential | A, I |
| | Understanding of relevant policies/codes of practice and awareness of relevant legislation | Desirable | A, I |
| | General understanding of national/foundation stage curriculum and other basic learning programmes | Desirable | A, I |
| Skills/Abilities | Ability to effectively use ICT to support learning, or to undertake training to do so. | Essential | A, I |
| | Ability to use other technology to support learning – e.g. video, photocopier etc. | Essential | A, I |
| | Ability to self-evaluate learning needs and actively seek learning opportunities | Essential | |
| | Ability to relate well to children and adults | Essential | I |

¹ Key for Method of Assessment:
A – Application I – Interview

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| | Ability to fulfil all spoken aspects of the role with confidence and fluency in English. | Essential | I |
| | Ability to work constructively as part of a team, to understand classroom roles and responsibilities and own position within those | Essential | A, I |