

## PTA Minutes 27<sup>th</sup> February 2018

**Present:** Sarah Pearman, Andrew Baxter, Heidi Vaughan, Keri Rodgers, Tim Stark, Dave Goldthorpe, Jo Deakin, Lisa Parkin, Liane Childs, Philippa Allard, Janet Abbott, Jenna Witcombe, Lisa Stephens, David Strain, Kevin Pike, Mark Gilronan

1. **Apologies for absence:** Sarah Row, Helen Dickason, Claire Hennessy, Michelle Frost, Kerry Rosewarne
  
2. **Review of events last term:**
  - **Storytelling:** Raised £263.28 minus minimal expenses. Feedback was that having snack in the hall worked really well. However, it was felt that identifying the children with allergies was quite difficult. Liane has suggested that the story helpers go and collect the drink and snack trays for their table. This should make it easier for helpers to ensure that drinks and snacks are given out to the right children. As school started back later for the Spring term this year, it was very rushed getting letters out. If term starts back later, it would be worth having the letters ready before Christmas just to be more prepared. Also, Sarah P would have benefitted from having more volunteers to help with admin and ensuring that letters get into bookbags. It was also felt that additional volunteers were needed for helping with washing up. Safeguarding and ensuring that children were matched with parents was a little chaotic at the end. Andrew B has suggested that we keep the tables up after the second story. Children are returned to sit at a table and are then handed to their parents.
  - **Disco:** It seemed that having the disco on a Wednesday rather than a Thursday worked well. Next year, we need to ensure that children don't bring mobile phones to adhere to safeguarding requirements. There needs to be a ban on Heelies also. Ticket sales didn't work very well and resulted in Sarah P having lots of requests for tickets through the office. Next year, maybe use the hub to sell tickets or see if SCOPAY may be an option. Children were also spending a lot on raffle tickets. Maybe send out a note to state that there is a limit of three strips of tickets. It is also worth looking at the quality of the drinks and having extra drinks on sale as some children get quite hot and thirsty. It made £520 profit which is more than last year. However, there was leftover stock of glowsticks and tattoos so expenses were lower than usual because of this.
  
3. **Events this half term:**
  - **Film night (23<sup>rd</sup> March):** Sarah P to take charge on this one. Suggested films would be Moana and Paddington 2, both are PG. Tickets will be sold from the hub after school on either Wednesday 21<sup>st</sup> March (Jo Deakin and Dave Goldthorpe have volunteered to sell tickets) or Thursday 22<sup>nd</sup> March (Janet Abbott and Heidi Vaughan have volunteered to sell tickets). Volunteers for film night to help with the first film will be Sarah P, Andrew B, Tim S and Kevin P. Volunteers for the 2<sup>nd</sup> film will be Sarah P, Dave G, Janet A. Request that children bring a cushion into school as the seats are very uncomfortable.

#### **4. Looking further ahead:**

- Quiz (11<sup>th</sup> May): Dave G is making curry. Liane doing the flier. A meeting has been held to begin organising.
- Disco (5<sup>th</sup> July): Dave G is taking over the helm.
- School fete (14<sup>th</sup> July): Fete planning meeting is being held in the next couple of weeks. Volunteers will be needed.

#### **5. Accounts update – Helen/Fiona**

Fiona is taking on more and more of the finances. No updates as neither present at tonight's meeting. A £1000 cheque has been received for the tar barrels car parking. Dave G will be the go to man this year for organising car parking.

#### **6. Requests for spending:**

- Jenna Witcombe and Kevin Pike have asked if the PTA can sponsor a book. They have asked for £100. All in agreement. Keri R may be able to provide discounted books. However, the books will need to be on the Accelerated Reader (AR) system. Kevin P to produce a list of AR books for Keri.
- Picnic benches. At a guess, these could be £200-£300 per table. Andrew B to come back with prices and try to gauge the need for them. Dan Weston wanted a number line to be painted on the playground. Sarah P to remind him of this as this had already been agreed.

#### **7. Guitar Auction:**

The photos have been done. There is the guitar, a set of used drumsticks and a pick. The money will be split between the PTA and a charity. All in agreement that we should focus on one charity and that it be a children's mental health charity. The guitar will be sold on a closed bid auction and will run for about a month. Tim to meet with Sarah P to decide on auction advert wording once the charity has been decided.

#### **8. AOB:**

David Strain will take over from Andrew B as vice chair. Sarah P hopes to step down as chair. Replacement Chair is needed.

#### **9. Date of next meeting: Thursday 19<sup>th</sup> April 7pm. Staff Room.**