

PTA Minutes 11th January 2018

Present: Sarah Pearman, Andrew Baxter, Helen Dickason, Fiona Pavelin, Heidi Vaughan, Tim Stark, Keri Rodgers, Liane Childs, Dave Goldthorpe, Sarah Row, David Strain, Mark Gilronan, Lisa Parkin, Lisa Stevens, Hazel Harris.

1. **Apologies for absence:** Kerry Rosewarne, Janet Abbot, Jo Deakin, Lizzie Nancekivell, Michelle Frost, Kevin Pike, Jenna Witcombe, Matt Hughes
2. **Review of events last term:**
 - Secret Shopping 30th November: This went well and worked really satisfactorily during school hours. However, the after-school part was difficult. It may be an option to run it all within school hours next year. The children of parents who were helping got left to the end and therefore missed out on a good choice of presents. This will need reviewing next year. If the event is run during school hours, any leftover presents could be sold at the Christmas Fayre.
 - Christmas Fayre 2nd December: The raffle prizes helped to boost the uptake and there are more and more people wanting to have a stall. Having the year 6 children promote the Grotto was really helpful. However, the footfall was a lot less this year. It could be an option to change the time/date. There is always a clash with football on a Saturday morning and the Kings fayre was the evening before! We need better signage for the grotto next year and/or a PA system. Tim to provide this if necessary. Over £1000 has been raised from the fayre plus £75 from selling the leftover sweets in the playground afterwards. The grotto made £120 profit, the year 6 stalls made £55. Hazel (and the PTA) are very grateful for Kevin Pike and Lynn getting the year 6's to run their stalls but it was felt that it was too much for them at that time of year. Review this for next year. Overall a great success!
3. **Events this half-term:**
 - **Story telling (26th January)** Letters with book choices have gone out in bookbags today. Fiona and Heidi to allocate children to stories once the book choice reply slips have been returned to school. At least 12 volunteers are needed. So far, we have Sarah P, Andrew B, Fiona P, Heidi, Keri, Liane, Lisa P, Michelle F to help. Heidi to recruit more volunteers as necessary. Sarah P to order more hot chocolate for this event.
 - **KS2 Disco (7th February)** Volunteers are needed for both time slots (6pm until 7.15pm and 7.30pm until 8.45pm). Tickets will be sold a few days before the event from one of the KS2 classrooms before school. Volunteers are needed for selling tickets as well as for the night itself. Andrew B has requested a numbered combination padlock for safeguarding purposes in order to prevent children from leaving the premises. There are usually 3 raffle prizes for each disco with a budget of about £20 such as a DVD or outdoor game for example. Christine S has been provisionally volunteered to source these. Helpers are to come in from 5.30 (5.45 at

the latest) for the first disco and all helpers to enter via the main office door. If helpers are bringing children with them for the disco, please ensure that their names are checked off the list to confirm attendance. Drink and snacks will be provided as children enter. There are still glow sticks and glow glasses left over which can be used and there are also lots of tattoos (although more glitter tattoo glue will be needed). The DJ won't make as much smoke so hopefully the smoke alarms won't be activated but torches will be at the ready in case of a fire alarm. A teacher presence is needed. Matt Hughes and Jenna Witcombe will be attending.

4. Accounts update:

Bag2School made £176

Expenses have been the defibrillator signage, ponchos, parasol bases and PTA UK membership.

There is over £12,000 in our current account, of which £10,000 is ringfenced for the swimming pool roof project.

Sam (a parent accountant) has had a provisional first look at the accounts but Helen and Fiona to formally present the accounts to be checked. To be reported back at the next PTA meeting.

5. Requests for spending - update:

The wireless speakers that were requested will be purchased through the school Sports Premium Budget. All other spending requests (musical instruments, defibrillator signage, ponchos and parent internet safety session have gone ahead.

6. AOB:

- Uniform increase: A1 stitch and print prices have increased. Sweatshirts and cardigans have increased by £1 and polo shirts by 50p. The quality is not as great but they do a wider range. The decision was made to stay with A1 for now. We made £5.33 commission from them last year.
- Tar barrels car parking: Dave G to speak to Mark (the co-ordinator last year) to see if he would be willing to do this again next year. Co-ordinators are needed if we are to run this event next year. If Mark can't do it, could we find any one else to co-ordinate? Wait for feedback from Dave G at the next meeting to make a decision on this.
- Film night: 23rd March. Scott offered to run this and may need a second pair of hands to help (Sarah P?) Potential films could be Moana, Lego Batman, Nim's Island or Paddington 2 as these would all be good choices.
- Quiz night: A co-ordinator is needed for quiz night. 11th May. Dave G to provide food with Liane. Hazel to do the questions for the quiz. Kevin Pike may host if asked. Sarah P to ask him if he could do this. Fiona, Hazel and Lisa S to help co-ordinate this event.

David S to help with preparation for the event although cannot attend on the night. Fiona can provide bunting and lights. Last year the beer ran out. May need more barrels. Lizzie organised this last year. Liaise with Lizzie to find out how many barrels may be needed.

- Lisa P to speak to Robin Rea of the Rusty Pig as he is keen to cater at a school event. We could do something with the World Cup. The match could be projected onto a back wall or outside on a big screen. A potential date could be Thursday 28th June 8pm for the England/Belgium match.
- Match funding. Sarah R has asked that a request be made to parents to see if anyone can provide match funding as this will help raise more money for the PTA.
- Tim has a guitar signed by Muse. He has very, very generously offered to auction this with proceeds being split between a charity and the PTA. He will look into the best options for doing this and report back at the next meeting.
- Safeguarding update. All PTA members and school volunteers will be required to complete an application form and supply references as well as a DBS. This will need completing ASAP.
- A new vice chair and chair are needed for the PTA as well as a vice treasurer to support Fiona. Is anyone willing to take on any of these roles?

7. **Date of next meeting:** 27th February 6:45pm Staff Room